

1215-1217
16-10-19
Uttar Pradesh Textile Technology Institute, Kanpur,
11/208, Souterganj, Kanpur

ENQUIRY LETTER

Package Code: TEQIP-III/2019/UP/upti/215
Package Name: Library Furniture - 2

Current Date: 16-Oct-2019
Method: Shopping Goods

Sub: INVITATION LETTER FOR Library Furniture - 2

Dear Sir,

1. You are invited to submit your most competitive quotation for the following goods with item wise detailed specifications given at Annexure I,

Sr. No	Item Name	Quantity	Place of Delivery	Installation Requirement (if any)
1	Library Furniture-2	1	UPTTI, KANPUR	YES

2. Government of India has received a credit from the International Development Association (IDA) towards the cost of the **Technical Education Quality Improvement Programme [TEQIP]-Phase III** Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.

3. **Quotation**

- 3.1 The contract shall be for the full quantity as described above.
- 3.2 Corrections, if any, shall be made by crossing out, initialling, dating and re writing.
- 3.3 All duties and other levies payable by the supplier under the contract shall be included in the unit Price.
- 3.4 Applicable taxes shall be quoted separately for all items.
- 3.5 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- 3.6 The Prices should be quoted in Indian Rupees only.

4. Each bidder shall submit only one quotation.

5. Quotation shall remain valid for a period not less than **60**days after the last date of quotation submission.

6. Evaluation of Quotations: The Purchaser will evaluate and compare the quotations determined to be Substantially responsive i.e. which

- 6.1 are properly signed; and

- 6.2 Confirm to the terms and conditions, and specifications.

7. The Quotations would be evaluated for all items together.
8. Award of contract The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
 - 8.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of Contract.
 - 8.2 *The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be Incorporated in the purchase order.*
9. Payment shall be made in Indian Rupees as follows:
Bidder must quote Price in INR F.O.R at Store UPTTI, Kanpur
Satisfactory Delivery, Installation & Commissioning - 90% of total cost.
Satisfactory Performance , Acceptance - 10% of total cost.
10. Liquidated Damages will be applied as per the below:
Liquidated Damages Per Day Min %:N/A
Liquidated Damages Max %:N/A
11. All supplied items are under warranty of **12** months from the date of successful acceptance of items and AMC/Others is **0**.
12. You are requested to provide your offer latest by **16:00** hours on **31-Oct-2019**.
13. Detailed specifications of the items are at Annexure I.
14. Training Clause (if any) **Yes**
15. Testing/Installation Clause (if any) **Yes**
16. Performance Security shall be applicable: **0%**
17. Information brochures/ Product catalogue must be accompanied with the quotation clearly indicating the model quoted for.
The supplier must mention about the brand name/No. during submission of quotation. They must enclose the original catalogue of machine/Instrument.
18. Sealed quotation to be submitted/ delivered at the address mentioned below, **Uttar Pradesh Textile Technology Institute, Kanpur, 11/208, Souterganj, Kanpur**
19. Bidder must attach certificate of OEM (in case of manufacturer)/ certificate of authorization as dealer from manufacturer in case of dealer.
20. The supplier must submit undertaken along with quotation document that the firm is not blacklisted in Govt/Govt. funded autonomous/Govt. undertaken organisation in India.
21. GST No. is compulsory. The GST rate must be uniform for whole package & clearly mentioned. The supplier must quote basic **Price + GST** rate for whole package.

22. Delivery within 60 days.

23. We look forward to receiving your quotation and thank you for your interest in this project.

(Authorized Signatory)

Name & Designation

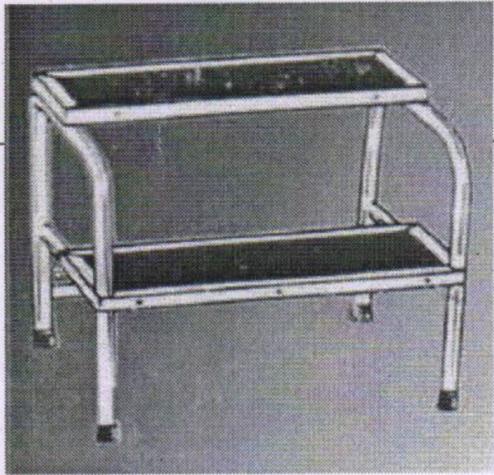
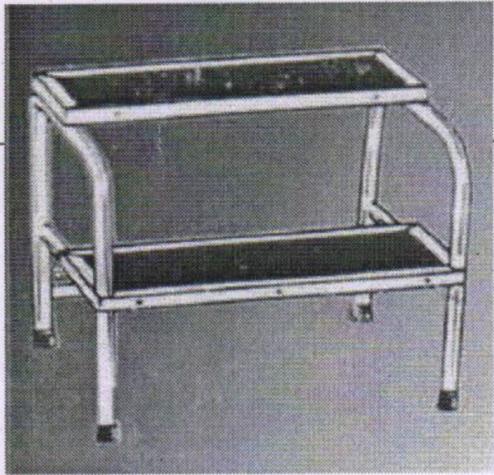
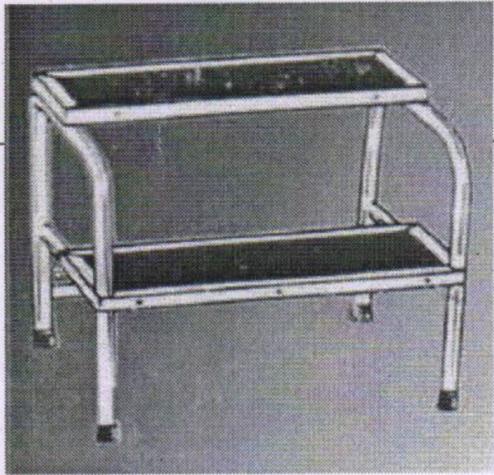
Director

U.P. Textile Technology Institute

11/208, Souterganj

Kanpur U.P.-208001

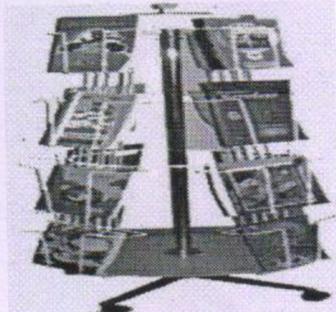
Annexure I

Sr. No	Item Name	Specifications																																																					
1	Library Furnitur e-2	Step stools-5 ISO 9001:2015																																																					
		Periodical Rack with storage space-1 ISO 45001:2018																																																					
		News paper stand-1 ISO 50000:2011																																																					
		Revolving Magazine holder – 2 B/FM Level 1																																																					
		Book Trolley-1 B/FM Level 3																																																					
		<u>Step Stool/Foot Stool</u>																																																					
<table border="1"> <thead> <tr> <th>*</th> <th>PARTS USED</th> <th>MATERIAL/TYPE</th> <th>IMAGE</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Under Structure</td> <td>CRCA tubular frame work mounted on four heavy duty rubber shoes & powder coating finish of 40 to 50 miron</td> <td rowspan="3" style="text-align:center; vertical-align:middle;"></td> </tr> <tr> <td></td> <td>foot steps</td> <td>both steps fixed with antistatic rubber mat surrounded by aluminium angle frame</td> </tr> <tr> <td colspan="3"> <table border="1"> <thead> <tr> <th>*</th> <th>DIMENSIONAL</th> <th>SPECIFICATION (All dimension are in mm unless specified)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Max. Height</td> <td>450 ±10</td> </tr> <tr> <td>1a</td> <td>2nd height</td> <td>230±5</td> </tr> <tr> <td>2</td> <td>width</td> <td>300±5</td> </tr> <tr> <td>3</td> <td>depth</td> <td>510±10</td> </tr> <tr> <td>4</td> <td>top</td> <td></td> </tr> <tr> <td></td> <td>width</td> <td>510±10</td> </tr> <tr> <td></td> <td>depth</td> <td>300±5</td> </tr> <tr> <td></td> <td>Thickness</td> <td>12mm</td> </tr> <tr> <td>*</td> <td>support</td> <td></td> </tr> <tr> <td>4</td> <td>tube size</td> <td>25mm with 1.2mm</td> </tr> <tr> <td>6</td> <td>powder coating</td> <td>40-50 Microns)</td> </tr> <tr> <td>7</td> <td>shoe</td> <td>rubber shoes</td> </tr> </tbody> </table> </td> </tr> </tbody> </table>			*	PARTS USED	MATERIAL/TYPE	IMAGE	1	Under Structure	CRCA tubular frame work mounted on four heavy duty rubber shoes & powder coating finish of 40 to 50 miron			foot steps	both steps fixed with antistatic rubber mat surrounded by aluminium angle frame	<table border="1"> <thead> <tr> <th>*</th> <th>DIMENSIONAL</th> <th>SPECIFICATION (All dimension are in mm unless specified)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Max. Height</td> <td>450 ±10</td> </tr> <tr> <td>1a</td> <td>2nd height</td> <td>230±5</td> </tr> <tr> <td>2</td> <td>width</td> <td>300±5</td> </tr> <tr> <td>3</td> <td>depth</td> <td>510±10</td> </tr> <tr> <td>4</td> <td>top</td> <td></td> </tr> <tr> <td></td> <td>width</td> <td>510±10</td> </tr> <tr> <td></td> <td>depth</td> <td>300±5</td> </tr> <tr> <td></td> <td>Thickness</td> <td>12mm</td> </tr> <tr> <td>*</td> <td>support</td> <td></td> </tr> <tr> <td>4</td> <td>tube size</td> <td>25mm with 1.2mm</td> </tr> <tr> <td>6</td> <td>powder coating</td> <td>40-50 Microns)</td> </tr> <tr> <td>7</td> <td>shoe</td> <td>rubber shoes</td> </tr> </tbody> </table>			*	DIMENSIONAL	SPECIFICATION (All dimension are in mm unless specified)	1	Max. Height	450 ±10	1a	2nd height	230±5	2	width	300±5	3	depth	510±10	4	top			width	510±10		depth	300±5		Thickness	12mm	*	support		4	tube size	25mm with 1.2mm	6	powder coating	40-50 Microns)	7	shoe	rubber shoes
*	PARTS USED	MATERIAL/TYPE	IMAGE																																																				
1	Under Structure	CRCA tubular frame work mounted on four heavy duty rubber shoes & powder coating finish of 40 to 50 miron																																																					
	foot steps	both steps fixed with antistatic rubber mat surrounded by aluminium angle frame																																																					
<table border="1"> <thead> <tr> <th>*</th> <th>DIMENSIONAL</th> <th>SPECIFICATION (All dimension are in mm unless specified)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Max. Height</td> <td>450 ±10</td> </tr> <tr> <td>1a</td> <td>2nd height</td> <td>230±5</td> </tr> <tr> <td>2</td> <td>width</td> <td>300±5</td> </tr> <tr> <td>3</td> <td>depth</td> <td>510±10</td> </tr> <tr> <td>4</td> <td>top</td> <td></td> </tr> <tr> <td></td> <td>width</td> <td>510±10</td> </tr> <tr> <td></td> <td>depth</td> <td>300±5</td> </tr> <tr> <td></td> <td>Thickness</td> <td>12mm</td> </tr> <tr> <td>*</td> <td>support</td> <td></td> </tr> <tr> <td>4</td> <td>tube size</td> <td>25mm with 1.2mm</td> </tr> <tr> <td>6</td> <td>powder coating</td> <td>40-50 Microns)</td> </tr> <tr> <td>7</td> <td>shoe</td> <td>rubber shoes</td> </tr> </tbody> </table>				*	DIMENSIONAL	SPECIFICATION (All dimension are in mm unless specified)	1	Max. Height	450 ±10	1a	2nd height	230±5	2	width	300±5	3	depth	510±10	4	top			width	510±10		depth	300±5		Thickness	12mm	*	support		4	tube size	25mm with 1.2mm	6	powder coating	40-50 Microns)	7	shoe	rubber shoes													
*	DIMENSIONAL	SPECIFICATION (All dimension are in mm unless specified)																																																					
1	Max. Height	450 ±10																																																					
1a	2nd height	230±5																																																					
2	width	300±5																																																					
3	depth	510±10																																																					
4	top																																																						
	width	510±10																																																					
	depth	300±5																																																					
	Thickness	12mm																																																					
*	support																																																						
4	tube size	25mm with 1.2mm																																																					
6	powder coating	40-50 Microns)																																																					
7	shoe	rubber shoes																																																					

Book Trolley

*	PARTS USED	MATERIAL/TYPE	IMAGE
1	under structure	fully welded steel construction rigid but light in weight and the powder coated finish three side is coverd with 22 g steel sheet, round pipe of 25mm 18 gauge and heavy duty 75mm nylon castors for easy moment.	
*	DIMENSIO NAL	SPECIFICATION	
1	Max. Height	42inch	
2	Max. Width	16.5 inch	
3	Max. Depth	50inch	
4	<u>wheels</u>	75MM (nylon)	

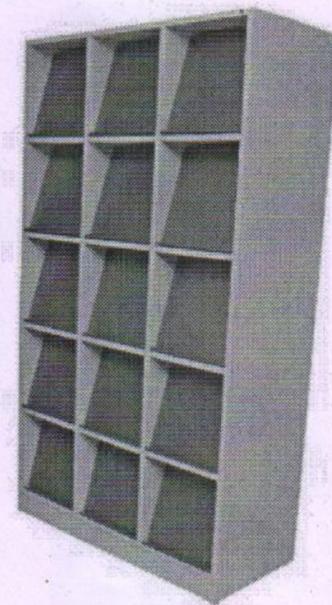
Revolving Magzine Stand

*	PARTS USED	MATERIAL/TYPE	IMAGE
1	under structure	made up of 38 SS pipe 202 grade 16 gauge ,	
2	mechanism	revolving rim type mechanism used for rotation	
3	pockets	designed with welded steel wire 3-4mm	
*	DIMENSIONAL	SPECIFICATION (All dimension are in mm unless specified)	
1	Max. Height	1800 ±10	
2	Max. Width	715±10	
3	Max. Depth	715±10	
*	<u>BASE</u>		
4	DIA	750MM	

Periodical Display Rack

*	PARTS USED	MATERIAL/TYPE	IMAGE
1	Top	Designed with 18 mm thick Pre Lam Particle Board (BSL)with 2 mm thick edge banding .	

2	Side	Designed with 18 mm thick Pre Lam Particle Board (BSL)with 2 mm thick edge banding .
3	Back	Designed with 9 mm thick Pre Lam Particle Board (BSL)with 2 mm thick edge banding .
4	Modesty	Designed with 18 mm thick Prelam Particle Board (BSL)
5	Pigeon Hole	display facility made of 22G MS sheet with 7 tank treatment with minimum 45-50 micron powder coating
6	Magzine Holder	Designed with Powder Coated CRCA sheet in Z Shape . Base depth 18 mm
*	DIMENSIONAL	SPECIFICATION (All dimension are in mm unless specified)
1	Max. Height	1800 ±10
2	Max. Width	900 ±10
3	Max. Depth	400 ±5
*	<u>Modesty</u>	
4	Length	872 ±2
5	Width	75 ±2
6	Thickness	18.00
*	<u>Pigeon Hole</u>	
7	Width	278 ±2
8	Depth	380 ±2
9	Height	322 ±2
10	Thickness	18.00
*	<u>Magzine Holder</u>	
11	Height	325 ±2
12	Width	275 ±2
13	Depth	370 ±2
14	Side Bend C type	20 x 11
15	Sheet Thickness	0.85



FORMAT FOR QUOTATION SUBMISSION
(In letterhead of the supplier with seal)

Date: _____

To: _____

Sl. No.	Description of goods \ (with full Specifications)	Qty.	Unit	Quoted Unit rate in Rs. (Including Ex-Factory price, excise duty, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments)	Total Price (A)	Sales tax and other taxes payable	
						In %	In figures (B)
Total Cost							

Gross Total Cost (A+B): Rs. _____ (Amount in figures)

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. _____ (Rupees _____ amount in words) within the period specified in the Invitation for Quotations. We confirm that the normal commercial warranty/ guarantee of _____ months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter. We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

Name: _____

Address: _____

Contact No. _____